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# Dr. K. V. Subba Reddy Institute of Pharmacy

# Institutional Bodies/Committees - Roles & Responsibilities





Dr. K.V.S.R. Institute of Pharmacy
Opp: Dupadu R.S. N.H.-44,
KURNOOL-518218 (A.P.)

Fax: 08518-287618

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Sl.No	Particulars
1	Organizational Chart
2	Board of Governors
3	College Academic Council
4	Internal Quality Assurance Cell (IQAC)
5	Principal
6	Examination Cell
7	Training and Placement Cell
8	Head of the Departments
9	Career Guidance Cell
10	Library Committee
11	R&D Cell
12	Entrepreneurship Development Cell
13	Alumni Cell
14	Anti-Ragging Committee
15	Women Empowerment Committee
16	Disciplinary Committee
17	NSS Unit
18	Sports Committee
19	Cultural Activities Committee

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20	Transport Committee
21	Newsletter Committee
22	Industry Institute Interaction Cell
23	Animal Ethical Committee
24	Institution's Innovation Council
25	Gender Sensitization Cell
26	Academic Monitoring Committee
27	Skill Development Cell
28	Academic and Administrative audit committee
29	Eco & Nature Committee



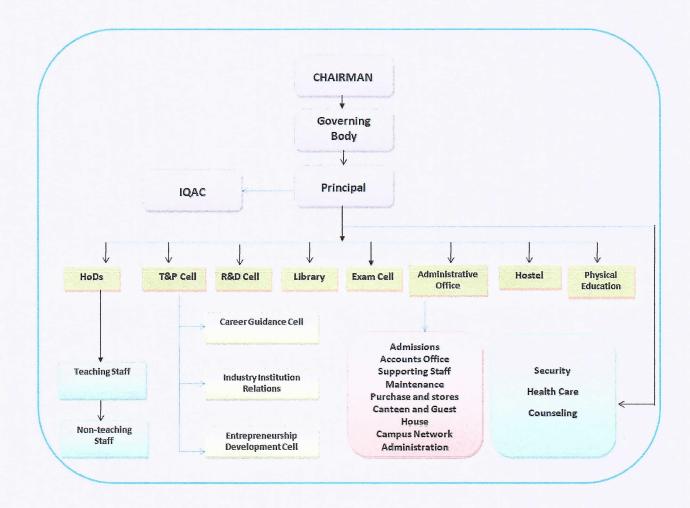
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# **DRKVSRIP** Organizational Structure





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# **Board of Governors (BOG)**

The following are the details of the Governing Body committee.

S.No.	Name	Designation	Role
1	Dr. K. V. Subba Reddy	Chairman of the Society	President
2	Ms. K. Lahari	Vice-President of the Society	Member
3	Mrs. S. VijayaLakshmamma	Secretary of the Society	Member
4	Mr. S. Sreenivasa Reddy	Treasurer of the Society	Member
5	Mrs. P. Manasa Devi	Auditor of the Society	Member
6	AICTE Nominee	AICTE Nominee	AICTE Nominee
7	AP State Government Nominee	AP State Government Nominee	AP State Government Nominee
8	Dr. K. Chandrasekhar	Senior Faculty  Dr.KVSRIP, Kurnool – 518218	Member
9	Mr. R. Jona Methusala	Senior Faculty  Dr.KVSRIP, Kurnool – 518218	Member
10	Dr. B.V. Ramana	Principal	Member Secretary



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## College Academic Council (CAC)

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The College established a college academic council to monitor/access all academic activities and to gather recommendations for enhancing the quality of the institution's programmes. The composition consists of the following individuals: the principal, the academic coordinator, one senior academician from other institution, one industry nominee, the head of the department, and the section heads indicated below. The following composition is valid for two academic years and should meet twice a year. Any changes in the makeup of the membership should be noted in the agenda and considered for any required action.

#### **Members of College Academic Council**

S.No	Name	Designation	Role
1	Dr. B.V. Ramana	Principal	Chairman
2	Dr. K. Chandrasekhar	Professor	Convenor
3	Dr. Vagesh	Professor (St. Johns College of Pharmaceutical Sciences)	Member
4	Mr. R. Naganjaneyulu	Associate Professor, HoD, Pharmacognosy	Member Secretary
5	Dr. J Gopala Krishna	Associate Professor	Member
6	Mr. R. Jona Methusala	Associate Professor	Member
7	Mr.P.T. Nagaraju	Associate Professor	Member
8	Dr.S. Kusuma Kumari	Assistant Professor	Member

#### Responsibilities of CAC

- 1. To review the academic and other related activities of the college
- 2. To review the students and faculty development programmes
- 3. To visualize and formulate perspective plans for the development and growth of the college
- 4. To formulate Master Plan for campus development, facilitating implementation of the provision of the perspective plan
- 5. To draw new schemes of development for the college
- 6. To plan for resource mobilization through industry interaction, consultancy and extra-mural funding

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- 7. To promote research and extension activities in the college campus
- 8. To promote teaching innovations and student placement programmes
- 9. To plan for sustaining the quality of education, quality improvement and accreditation of the college
- 10. To recommend schemes to promote participation of academic departments in community development activities in the region
- 11. To consider such other activities for furtherance of academic excellence
- 12. To review students attendance /malpractices in examinations.
- 13. To oversee the internal examinations/ evaluation/ recording



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# INTERNAL QUALITY ASSURANCE CELL (IQAC)

Fax: 08518-287618

#### **Members of IQAC**

S.No.	Name	Designation	Role
1	Dr. B. V. Ramana	Principal	Chairman
2	Mrs. K. Lahari	Member	Management Representative
3	Dr. K. Chandrasekhar	Professor	Convener
4	Dr. Vagesh	Professor & Dean, St Johns college of Pharmaceutical Sciences	Member
5	Dr. Pradeep Kumar	Professor, Vasavi College of Pharmcy	Member Secretary
6	Mr. R. Jona Methusala	Associate Professor	Member
7	Mrs. B. Aruna	Associate Professor	Member
8	Mrs. R. Mohana Priya	Associate Professor	Member
9	Mr. R. Naganjaneyulu	HoD, Pharmacognosy	Member
10	Mr. PT. Nagaraju	Associate Professor	Member
11	Mrs. C. S. Parameswari	Assistant Professor	Member
12	Dr. S. Kusuma Kumari	Assistant Professor	Member
13	M. Ramprasad Reddy	Parent	Member from Stakeholders
14	Mr. Pradeep	Alumni	Alumni Member
15	Mr. Naveen Sai Kumar	8 <sup>th</sup> Semester, B Pharmacy	Student Member



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#### Roles, Responsibilities and Functions:

- 1. Development and application of quality parameters for various academic and administrative activities of the institution.
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty development program to adopt the required knowledge and technology for participatory teaching and learning process.
- 3. Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes.
- 4. Dissemination of information on various quality parameters of higher education.
- 5. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- 6. Development and maintenance of institutional database for the purpose of maintaining/enhancing the institutional quality.
- 7. IQAC is setting procedures for academic improvements for departments and initiate quality for whole institution.
- 8. The Cell audits the academic records (course file, personal file, performance file and Mentor file). Suggests any changes to be incorporated time to time and continuously monitor its progress.
- 9. IQAC meets once on every year to take stock of the academic improvement and thus Teaching Learning Process audit.



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#### **Principal**



#### Responsibilities of Principal

Only reporting to the institution's senior management (Chairman and Secretary) and aiding them in the following responsibilities of the institute.

- 1. Monitoring the academic and administrative staff's performance and ensuring that all of their tasks are met.
- 2. Monitoring the behaviour of administrative and academic employees in terms of regularity, discipline, and conduct.
- 3. Maintaining the institution's decorum and monitoring student discipline and behaviour (including attendance).
- 4. Ensuring effective instruction in accordance with the approved curriculum and the teaching / institutional style recommended by the University / AICTE / Management
- 5. Monitoring the conduct of meetings on behalf of the institution, such as those of the staff, HoDs, Coordinators, College Academic Council, and Governing Council.
- 6. The Principal is responsible for locating, contacting, attracting, and recruiting the correct kind of faculty members for the institution while keeping the school's future requirements in mind.
- 7. Nurturing and enabling the faculty, as well as providing the required advice and assistance

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#### **EXAMINATION CELL**

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Exam Cell Exams now play a major part in the lives of students. Examination cell was formed to ensure the smooth and effective administration of examinations. The Exam cell co-coordinator, Exam cell in charge, and supporting personnel lead the Examination Cell. The Examination cell's primary responsibility is to conduct all exams. Furthermore, the Examination Cell handles all examination concerns with the University. The Exam cell handles any information that is received or that is necessary to be provided to the University. The Examination Cell operates in accordance with the norms and regulations of JNTUA, Anantapur.

#### **Members of Examination Cell**

S.No	Name	Designation	Role
1	Dr. K. Chandrasekhar	Professor	Convener
2	Mr. R. Jona Methusala	Associate Professor	Member
3	Mr. P. T. Nagaraju	Associate Professor	Member
4	Dr, S. Rajesh Raja	Assistant Professor	Member

#### Responsibilities of Examination Cell;

- 1. Subject Registration of Students for University Regular Examinations Semester wise.
- 2. Subject Registration of Students for University Supply Examinations Semester wise.
- 3. Conduction of Online Examinations and uploading Marks dumps to online examination portal of university by Online Examination In charge and coordinators.
- 4. Conduction of Internal and External Practical Examinations as per the University guidelines and schedules.
- 5. Uploading the awarded internal marks(both theory & Labs) to the University Examination Portal.
- 6. Distribution of internal Marks information to students through the concern Departments.



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7. Decryption of Encrypted University Question papers and prints to conduct external theory examinations.

- 8. Collection of University stationary (Computer printed) for End Practical & Theory Examinations and Submission of Reports/Answer booklets to the University.
- 9. Publication of University released UG/PG Regular/Supply results/Revaluation Results.
- 10. The necessary correspondence with the University regarding discrepancies of Results/Hall Tickets/Name Correction/ Marks Memos not received etc.
- 11. Applying Provisional Certificates/CMMs/Migration/Duplicate Marks Memo/Duplicate (PC/CMM/OD) /Transcripts etc.
- 12. Collection of Original Marks Memos and PC/CMMs of students and handover to concern students after updating of college records.
- 13. Intimation of Curriculum Changes/Rules/Regulations /Academic Calendars/Time tables of Examinations given by the university to the students through the university.
- 14. List of eligible M. Pharm Project Thesis of eligible students uploading to the controller of examination JNTUA to ensure project panels appointment and viva voce examinations conduction as per the University guidelines.
- 15. Feedback of students/teachers/parents to the University in Curriculum/Academic activities for further betterments.
- 16. With the coordination of department office clerks Marks memos distribution/Exam Fee collection/Attendance management etc. are fulfilling under the guidance of HODs.
- 17. Verification of Certificates of Passed out students of this institute for recruitment agencies/Government servants.
- 18. Issue of Transcripts for admission into foreign universities.



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#### TRAINING AND PLACEMENT CELL

The Training and Placement Cell plays a crucial role in locating job opportunities for Under Graduates and Post Graduates passing out from the college by keeping in touch with reputed firms and industrial establishments. The Placement Cell operates round the year to facilitate contacts between companies and graduates. The goal of Training & Placement Cell is to provide students with a platform for using their potential to gain valuable experience by working in industry, it also acts as the interface between various companies seeking talented young graduates and post graduates in various disciplines. The Committee meets twice in academic year.

#### **Members of Training and Placement Cell**

S. No	Name	Designation	Position
1	Mr. R. Naganjaneyulu	Associate Professor	Convener
2	Ms. M Jhansi Rani	Assistant Professor	Member
3	Dr. C. Rohit Subramanyam	Assistant Professor	Member
4	Ms. B. Akhila	Assistant Professor	Member

#### Responsibilities of Training and Placement Cell:

- 1. To look for 100% employment for all students.
- 2. To recognize the core competencies of the students.
- 3. To train the students to meet the expectations of the industry through our Career Development Programmes.
- 4. To build confidence in students and develop right attitude in them and
- 5. To enhance their communication skills.
- 6. To establish and maintain contacts with Alumni.
- 7. To organize the various processes like written test, group discussion, technical interviews, H R interviews during the time of campus placement.
- 8. To organize the various activities aimed at improving Institute Industry Interaction.
- 9. To coordinate the soft skills training programs of the respective departments.

To continuously monitor students' performance in aptitude and technical skills



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# **Head of the Departments**

S. No	Name	Designation	
1	Dr. B. V. Ramana	HoD, Pharmaceutics	
2	Dr. K. Chandrasekhar	HoD, Pharmaceutical	
3	Mr. R. Jona Mathusala	HoD, Pharmacology	
4	Dr. N. Padmaja	HoD, Pharmaceutical Analysis	
5	Mr. R. Naganjaneyulu	HoD, Pharmacognosy	
6	Dr. J. Gopala Krishna	HoD, Pharmacy Practice	

#### Responsibilities of Heads of departments:

- 1. Maintain discipline and culture in the department
- 2. Plan execute academic and support activities of the department
- 3. Maintain the department clean
- 4. Promote strength of students/ faculty
- 5. Propose department budget
- 6. Maintain the record of departmental activities/achievements
- 7. Maintain employee training records
- 8. Preparation of time-tables
- 9. Conduct of internal examinations
- 10. Collecting students feedback
- 11. Students counselling
- 12. Students discipline
- 13. Monitoring submission of internal and external exams mark lists
- 14. Arranging parents meetings
- 15. Arranging remedial classes for weaker students



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#### **CAREER GUIDANCE CELL**

The career advice cell offers students with relevant academic and career information, allowing them to make educated choices along the route.

Our goal is to prepare students for future problems by providing learning/training opportunities in academic, professional, and personal/social development.

The college's career advice cell is comprised of a placement officer and college faculty members who assist students with the required help and information in designing their future careers. To provide students with excellent counselling, the staff stays current on job trends and possibilities.

The Career Guidance Cell offers remarkable services to our students in the areas of Campus Interviews, Employment Placements, and training programmes that help them to build practical skills in a competitive job market.

The Cell also conducts Workshops and Seminars on Personality Growth, Interpersonal Relationships, Communication Skills, Interview Skills, and Presentation Skills to assist people in their overall development.

#### **Members of Career Guidance Cell**

S.No	Name	Designation	Role
1	Mrs. B Aruna	Associate Professor	Convener
2	Mrs. SK Rubina	Assistant Professor	Member
3	Mrs. D. Radhika	Assistant Professor	Member
4	Dr. Renuka Tejeswini	Assistant Professor	Member
5	Mrs. Shaheena Begum	Assistant Professor	Member
6	Mr. K. Anjaneyulu	Assistant Professor	Member



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#### LIBRARY COMMITTEE

#### **Members of Library Committee**

S.No	Name of the Member	Designation	Role
1.	Mr. R. Jona Methusala	Associate Professor	Convener
2.	Mr. Naga seshulu	Chief Librarian, H&S	Member
3.	Mrs.K. Sara Sirisha	Associate Professor	Member
4.	P. Nishad Khan	Assistant Professor	Member
5	Mr. A. Nagarjuna Reddy	Assistant Professor	Member

#### Responsibilities of Library Cell:

- 1. To provide students, teachers, and staff with the necessary books for their intellectual endeavors.
- 2. Manage the college's library and digital library.
- 3. Promote extensive use of available information access facilities.
- 4. Maintain constant contact with students and faculty in order to understand/assess their requirements for Books/Journals/Magazines/CDs, etc., and to inform the Dean of Academics of the same in order to facilitate procurement.
- 5. Ensures the purchase of books, CD-ROMs, software, journals, and other materials deemed necessary and/or suggested by the faculty.
- 6. Removing out-of-date study materials in accordance with college guidelines
- 7. Keeping the accounts in excellent shape
- 8. Seeks feedback on suggested books
- 9. Any additional library-related tasks that may be assigned from time to time
- 10. Ensures the availability of previous year's question papers (semester end examination), academic rules, course files, lab workbooks, syllabus copies, and thesis/dissertation reports from past semesters.



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#### RESEARCH AND DEVELOPMENT CELL

#### Members of R&D Cell

S.No	Name of the Member	Designation	Role
1.	Dr. B. V. Ramana	Professor,& Principal	Convener
2.	Dr. J Gopala Krishna	Associate Professor	Member
3.	Dr. M.D. Nizamuddin	Associate Professor	Member
4.	Mr. S. Md. Abdulla	Assistant Professor	Member
5.	Mrs. SK. Rubina	Assistant Professor	Member
6.	Ms. M. Vasavi	Assistant Professor	Member

## Responsibilities of R&D Cell:

- 1. To identify the potential areas of research in various disciplines.
- 2. To prepare the proposals in order to apply for funded projects.
- 3. To encourage multi-disciplinary research within the institute and externally with other organizations.
- 4. To identify the research areas and divide the faculty into research clusters based on their specialization.
- 5. Identify the area of research and encourage the staff to attend the conferences in their specialized areas.



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#### ENTREPRENEURSHIP DEVELOPMENT CELL

The Entrepreneurship Development Cell is established in the institution for the purpose to develop institutional mechanism and to create awareness about the Entrepreneurship amongst—the faculty and students. Throughout the nation's history, entrepreneurship has served a critical role in driving economic growth and securing the United States position as a world leader. Reduced entrepreneurial dynamism, with a declining business start-up rate and difficulty maintaining and growing small businesses, has been a loss to the economy and to individual communities. Today, entrepreneurship is often associated with technology start-ups that launch into global companies. The Committee meets once in academic year.

#### Members of Entrepreneurship Development Cell

S.No.	Name	Designation	Role
1	Dr. M. Sriram Chandra	Associate Professor	Convener
2	Dr. S. Rajesh Raja	Assistant Professor	Member
3	Dr. V. Aparna	Assistant Professor	Member
4	Mrs. C. S. Parameswari	Assistant Professor	Member
5	Mr. P. Ershad Khan	Assistant Professor	Member

#### **Responsibilities of EDC Cell:**

- 1. The aim of Entrepreneurship Development Cell (EDC) at KVSRIP, is to develop and strengthen entrepreneurial qualities in the budding professionals who are interested in starting their own ventures.
- 2. The College provides infrastructure and technical support to the students having innovative ideas to transform into new products and services for the betterment of the society.
- 3. The EDC also assists all the aspirants with mentoring, planning and execution of their start up idea into a real business.
- 4. The EDC has maintained a pool of Sponsors like banks, national entrepreneurship training agencies and suppliers, who are willing to aid budding entrepreneurs.

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#### **ALUMNI CELL**

#### **Members of Alumni Cell**

S. No	Name	Designation	Role
1	Mr. R. Naganjaneyulu	Associate Professor, TPO,	Convener
2	Ms. Jhansi Rani	Assistant Professor, TPO	Member
3	Dr. S. Rajesh Raja	Assistant Professor	Member
4	Dr. C. Rohit Subramanyam	Assistant Professor	Member
5	Mrs. M Sreeharini	Assistant Professor	Member
6	Mrs. C. Anusha	Assistant Professor	Member

#### Responsibilities of Alumni Cell:

- 1. Suggest to committee members that they create a website for the alumni cell.
- 2. Instruct committee members to form alumni chapters.
- 3. Every year, develop a network with alumni.
- 4. Every year, we arrange an alumni gathering on our campus grounds.
- 5. Adopt the basic ideals of the Alumni Association: excellence, lasting connections, lifelong learning, and advocacy.
- 6. Participate in Alumni Council meetings and activities, regional alumni chapter events, and other Institute functions on a regular and consistent basis.



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## **ANTI-RAGGING COMMITTEE**

#### **Members of Anti Ragging Committee**

Fax: 08518-287618

S.No.	Name	Designation	Role	Contact No
1	Dr.B.V.Ramana	Principal	Chairman	9177287508
2	Dr. K. Chandrasekar	Professor	Convener	8100513994
3	Mr. Jona Methusala	Associate professor	Member	9440429974
4	Mr.B.Aruna	Associate professor	Member	9160450507
5	Dr.J.Gopala Krishna	Associate professor	Member	9674032015
6	Dr.M.Harish	Assistant professor	Member	6309383996
7	Mr. Nagasheshulu	Librarian	Member	9989560846
8	R.Naganjaneyulu	Placement Officer	Member	8919098517
9	Mr.Pawan kumar	Attender	Member	6301906551
10	Mr. K.SREERAMULU	Parent	Member	
11	Ms. Kuruva Anusha ( 19R1R0032)	IV student	Member	
12	Ms. M.Sreya (22ER1R0068)	I student	Member	
13	Mr. Sri. C.H.Sudheer Kumar Reddy	Superintendent of Police	Member	

## Responsibilities of Anti Ragging Committee:

- 1. To ensure compliance with the provision of UGC regulation 2009 at the institute level.
- 2. To monitor and oversee the performance of anti-ragging squad in prevention of ragging in the institution.
- 3. To make surprise raids on hostels and other places vulnerable to incidents of and having the potential of ragging
- 4. To conduct on the spot enquiry in to any incident of ragging.

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# WOMEN EMPOWERMENT COMMITTEE / INTERNAL COMPLAINT COMMITTEE

#### **Members of Women Empowerment Committee**

S.No.	Name of the Staff	Designation	Responsibility
1	DR.B.V.RAMANA	Professor	Convener
2	Ms.E.Honey	Assistant Professor	Member
3	Mrs.B.Akhila	Assistant Professor	Member
4	Mrs.B.Jhansi	Assistant Professor	Member
5	Mrs.S.Reshma	Assistant Professor	Member
6	Dr. M. Spurthy mithra	Assistant Professor	Member
7	A.Samreen (18ER1R0001)	Student	Member
8	B.Sudha rani (18ER1R0006)	Student	Member
9	T.Anjali (18ER1R0050)	Student	Member

#### Responsibilities of Women Empowerment Committee

- 1. To raise knowledge of the WEC aims among female students in order to encourage their active engagement.
- 2. To encourage women to participate in activities that boosts their self-esteem.
- 3. Participate actively in the cell's activities and contests, and urge other female students to do the same.
- 4. To educate female academics, staff, and students on broader economic and social concerns.
- 5. To assess the safety and security measures in place for female personnel and female students on the DRKVSRIP campus.



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#### **DISCIPLINARY COMMITTEE**

#### Members of Disciplinary Committee

S.No	Name	Designation	Role
1	Mrs. SK. Rubina	Assistant Professor	Convener
2	Mr. P. Anil Kumar Yadav	Assistant Professor	Member
3	Mr. M.G. Maddiletti	Assistant Professor	Member
4	G.KAMALESHGOUD	Assistant Professor	Member
5	Mrs. P. Manju Bhargavi	Assistant Professor	Member
6	Mr.R.Narasimhulu	Physical Director, H&S	Member

#### Responsibilities of Disciplinary Committee

- 1. Maintaining and enforcing rigorous discipline on the college campus.
- 2. All students should wear their ID cards while on campus and in their individual classrooms.
- 3. In the event of a breach of the dress code or a disruption in class, the student's ID card will be taken and returned to the student on the same day, along with a warning and advise from the Disciplinary Committee Members.
- 4. In the event of any misconduct or violation of college regulations, the students' ID cards will be stored with the Disciplinary Committee Members until the investigation is completed.
- 5. To impose a complete ban on mobile phone use in the classroom by kids.
- 6. To monitor student mobility in the college and prohibit students from lingering in the hallways during college working hours.
- 7. To guarantee that pupils remain silent in the library.
- 8. During college working hours, maintain adequate discipline in the college cafeteria and student waiting room.
- 9. If any student or group of students causes damage to college property, the cost of the damage will be collected by a fine from the said student or group, which will be followed by disciplinary action.
- 10. If any of the pupils is discovered to be disobedient, warn them immediately. If the pattern of wrongdoing persists, take disciplinary action in accordance with the committee's rules and regulations.

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#### **NSS COMMITTEE**

#### Members of NSS committee

S.No	Name	Designation	Role
1	Mr. R. Naganjaneyulu	Associate professor	Convener
2	Dr. M. Spurthy Mitra	Assistant Professor	Member
3	Mr. Abdulla	Assistant Professor	Member
4	Mr. Nishad Khan	Assistant Professor	Member
5	Ms. Abhinaya	III Year B. Pharm Student	Member
6	Ms. Sushma	IV Year Pharm D	Member
7	Ms. Padmavathi	II Year M. Pharm Student	Member

#### Responsibilities of NSS committee

- 1. To work with / among people.
- 2. To engage in creative and constructive social action.
- 3. To enhance his/her knowledge of himself / herself and the community.
- 4. To put his/her scholarship to practical use in mitigating at least some of the problems.
- 5. To gain skill in the exercise of democratic leadership.
- 6. To gain skills in programme development to enable him/her for self-employment.
- 7. To bridge the gulf between the educated and the uneducated masses.
- 8. To promote the will to serve the weaker section of the community



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#### **SPORTS COMMITTEE**

#### **Members of Sports Committee**

S.No.	Name	Designation	Role
1	Dr. J. GopalaKrishna	Associate professor	Convener
2	Mr. R. Jona Methusala	Associate Professor	Member
3	Dr. S. Rajesh Raja	Assistant Professor	Member
4	Mr. P. Nishad Khan	Assistant Professor	Member
5	Dr. C. Renuka Tejeswini	Assistant Professor	Member
6	Mrs. S. Neelofar Sulthana	Assistant Professor	Member

#### Responsibilities of Sports committee

- 1. The committee will encourage sports activities by inspiring students and faculty members.
- 2. Fostering team spirit via healthy competition.
- 3. Organize frequent sporting activities to prepare students for state and national tournaments.
- 4. To make plans for improved coaching facilities.
- 5. Maintaining sporting equipment properly.
- 6. To provide the required infrastructure for sports.



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#### **CULTURAL ACTIVITIES COMMITTEE**

#### **Members of Cultural Activities Committee**

S.No	Name	Designation	Role
1	Mrs. B. Aruna	Associate professor	Convener
2	Mrs. R. Mohana Priya	Associate professor	Coordinator
3	Mrs. B. Jhansi	Assistant professor	Member
4	Dr. M. Spurthy Mitra	Assistant professor	Member
5	Dr. V. Aparna	Assistant professor	Member
6	Dr. C. Rohit Subramanyam	Assistant professor	Member

#### Responsibilities of Cultural Activities Committee

- 1. The Cultural Committee is in charge of all intra and inter collegiate cultural activities at the College.
- 2. To organize and arrange cultural activities for the next academic year. (Provisional dates should be included in the college's academic calendar.)
- 3. The committee's Convener shall call a meeting of the committee at regular intervals to discuss and assign duties.
- 4. To acquire formal approval from College officials to organize programmes.
- 5. To determine the program's date, time, and agenda.
- 6. To alert employees and students about upcoming activities.
- 7. To invite the Chief Guest and other honorees.
- 8. To provide souvenirs for visitors as well as trophies, medals, and diplomas for participation.

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#### TRANSPORT COMMITTEE

#### **Members of Transport Committee**

S.No	Name of the Member	Designation	Role
1	Mr. R. Naganjaneyulu	Associate professor	Convener
2	Mrs. R. Mohana Priya	Associate professor	Member
3	Ms. E. Honey	Assistant professor	Member
4	Dr. M. Harish	Assistant professor	Member
5	Mrs. S. Reshma	Assistant professor	Member
6	Mr. G. Kamalesh Goud	Assistant professor	Member

#### **Responsibilities of Transport Committee**

The Transportation Committee will conduct the following responsibilities, subject to the Board's powers and obligations:

- 1. Examine transportation policy and provide suggestions to the College management.
- 2. Examine transportation administrative processes and offer input to the College management.
- 3. Hear delegations on Transportation Administration decisions and work to settle disagreements.
- 4. Prior to bringing an appeal to the College management as a whole, Connect with transportation personnel such as technicians and bus drivers.

Annually, the Transport Committee's terms of reference are reviewed, and suggestions are made to the College management as needed



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#### **NEWSLETTER COMMITTEE**

#### **Members of Newsletter Committee**

S.No	Name	Designation	Role
1	Dr.S. Kusuma kumari	Assistant professor	Convener
2	Dr. Renuka Tejeshwini	Assistant professor	Member
3	Dr. S. Rajesh Raja	Assistant professor	Member
4	Dr. C. Rohit Subramanyam	Assistant professor	Member
5	Mrs. D. Reshma	Assistant professor	Member
6	Mrs. B. Akhila	Assistant professor	Member

- 1. Co-ordinator Conduct committee meetings, examine the final draught of the magazine, and give a budget request to management.
- 2. Chair Holds meetings with all student members and organises activities to be held.
- 3. The editor is responsible for reviewing and drafting the publication.
- 4. Head of Data Collection Gathers data from several departments.
- 5. Event Organizer Create a proposal for the event and coordinate it with team members.
- 6. Recruitment Drive Identify students from all departments who are interested in actively engaging in activities.
- 7. Magazine Draft Generates a rough draught of the magazine.
- 8. Creative Design This team will develop the magazine's design.
- 9. Photography This team compiles and pictures various events held at the college/departments. Publicity This team provides extensive publicity and distributes a magazine.



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## **Industry Institute Interaction Cell**

Fax: 08518-287618

Industry Institute Interaction Cell (III Cell) has been functioning in the College from 2014. Industry Institute Interaction Cell is established to provide closer links with industries. The main objective of the Cell is to promote closer interaction between the academic and Industrial fields. The purpose of the cell is to find out the gap between need of the industry and end product of the institute. The cell is the bridge between the industry, the real world and the institute.

### **Members of Industry Institute Cell**

S.No	Name	Designation	Role
1	Dr. B. V. Ramana	Principal & Professor	Convener
2	Dr. N. Padmaja	Professor	Member
3	Dr. M.D. Nizamuddin	Associate professor	Member
4	Mr. P.T. Nagaraju	Associate professor	Member
5	Mrs. R. Mohana Priya	Associate professor	Member
6	Mr. S. Md. Abdulla	Assistant professor	Member

#### Responsibilities Industry Institute Interaction Cell

- 1. Establish linkage between industry and the institute.
- 2. Identify industry problems and provide solutions
- 3. Joint research projects
- 4. Industrial consultancy
- 5. Dissemination of knowledge
- 6. Continuing education programs
- 7. Greater utilization of resources
- 8. Access to library and other infrastructure
- 9. Access to laboratory testing
- 10. Promoting industrial training for students
- 11. Faculty training in industry

Dr. K.V.S.R. Institute of Pharmacy
Opp: Dupadu R.S. N.H.-44,
KURNOOL-518213 (A.P.)

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# **Animal Ethical Committee**

#### **Members of Animal Ethical Committee**

S.No	Name	Designation	Role
1	Dr. B. V. Ramana	Principal & Professor	Convener/Member Secretary
2	Ms. K. Sangeetha	Main Nominee	Member
3	Ms. E. Sravani	Link Nominee	Member
4	Ms. G. Thejeswini Reddy	Scientist from outside of the Institute	Member
5	Mrs. T. Uma Maheswari	Socially Aware Nominee	Member
6	Mr. K. Satish Kumar	Veterinarian	Member
7	Mr. R. Jona Methusala	Associate Professor	Member
8	Mrs. B. Aruna	Associate Professor	Member

#### Responsibilities of Animal Ethical Committee

- 1. Review periodically the Institutes animal facility.
- 2. Review and investigate legitimate concerns involving the care and use of animals during the research.
- 3. Ensure the all personnel involved in animal care and use are appropriately qualified to perform their duties and conduct proposed activities.



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## **Institution's Innovation Council**

#### **Members of Institution's Innovation Council:**

S.No	Name	Designation	Role
1	Dr. B. V. Ramana	Principal & Professor	Convener/Member Secretary
2	Dr. M.D. Nizamuddin	Associate Professor	Member
3	Mr. R. Jona Methusala	Associate Professor	Member
4	Dr. J. Gopala Krishna	Associate Professor	Member
5	Dr. S. Rajesh Raja	Assistant Professor	Member
6	Mrs. B. Akhila	Assistant Professor	Member

#### Responsibilities of Institution's Innovation Council:

- 1. Identify and reward innovations and share the success stories.
- 2. Organize Periodic conferences, workshops/seminars/ interactions with entrepreneurs, Investors and create mentor pool for student innovators.
- 3. Network with National Entrepreneurship development organizations.



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#### **Gender Sensitization Cell**

#### **Members of Gender Sensitization Cell:**

S.No	Name	Designation	Role
1	Dr. B. V. Ramana	Principal & Professor	Convener
2	Dr. N. Padmaja	Professor	Member
3	Mrs. R. Mohana Priya	Associate Professor	Member
4	Mrs. B. Aruna	Associate Professor	Member
5	Mrs. SK. Rubina	Assistant Professor	Member
6	Dr. M. Spurthy Mitra	Assistant Professor	Member

#### Responsibilities of Gender Sensitization Cell:

- 1. Conduct gender awareness programmes
- 2. Prevention and redressal of Sexual harassment.
- 3. Creating Awareness against Gender biasness and Domestic violence.
- 4. Programmes in the nearby community to sensitize gender equality.



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# **Academic Monitoring Committee**

## **Members of Academic Monitoring Committee:**

S.No	Name	Designation	Role
1	Dr. B. V. Ramana	Principal & Professor	Convener
2	Mr. R. Jona Methusala	Associate Professor	Member
3	Dr. J. Gopala Krishna	Associate Professor	Member
4	Mr. P.T. Nagaraju	Associate Professor	Member
5	Mr. R. Naganjaneyulu	Associate Professor	Member
6	Mrs. R. Mohana Priya	Associate Professor	Member
7	Dr. S. Rajesh Raja	Assistant Professor	Member

#### Responsibilities of Academic Monitoring Committee:

- 1. To monitor the daily activities of the college.
- 2. To prepare the time table and monitor the academic activity.
- 3. To plan and execute Project activities for students.
- 4. To make necessary alternative adjustments for academic in case of emergency.



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# **Skill Development Cell**

#### **Members of Skill Development Cell:**

S.No	Name	Designation	Role
1	Dr. B. V. Ramana	Principal & Professor	Convener
2	Dr. M.D. Nizamuddin	Associate Professor	Member
3	Mr. R. Naganjaneyulu	Associate Professor	Member (T & P Cell)
4	Dr. S. Kusuma Kumari	Assistant Professor	Member
5	Dr. S. Rajesh Raja	Assistant Professor	Member
6	Ms. E. Honey	Assistant Professor	Member

## Responsibilities of Skill Development Cell:

- 1. To Conduct Personality Development Programs by the experts of Industry
- 2. To Conduct Various activities like group discussion, debate, mock interview, public speaking and quizzes etc.
- 3. To provide intensive training in communication and Interpersonnel skills through various personality development programme.



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#### ACADEMIC AND ADMINISTRATIVE AUDIT COMMITEE

Academic and Administrative Audit (AAA) is the process of evaluating the efficiency and effectiveness of an academic institution. The college conducts AAA at regular intervals to review the programmes and academic activities in the departments and in the institution. AAA involves a peer review process including a self-evaluation and a site visit by peers from outside the institution. The aim of AAA is to analyze and evaluate the institution's academic and administrative processes. It enables the institute to improve the quality of the institution as a whole. It ensures the proper use and effectiveness of the systems, infrastructure, practices, HR and facilities in the practice of the institution. AAA gives an insight into the strengths, weaknesses, opportunities and challenges of the institution. Based on the AAA reports, corrective and enhancive measures are adopted in a futuristic manner.

#### Members of Academic and Administrative Audit committee:

S.No	Name	Designation	Role
1	Dr. B. V. Ramana	Principal & Professor	Convener
2	R. Mohana priya	Associate Professor	Member
3	Mr. P.T. Nagaraju	Associate Professor	Member
4	Dr. M. Spoorthi mitra	Assistant Professor	Member
5	Dr. S. Rajesh Raja	Assistant Professor	Member
6	Ms. E. Honey	Assistant Professor	Member

#### Responsibilities of Academic and administrative audit committee:

- To monitor the academic performances of the staff members by going through their lesson plans and log books.
- To organize periodical meetings to assess the effectiveness of teaching and discuss about the improvements to be made in the curricular and co-curricular aspects.



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#### **ECO & NATURE COMMITTEE**

#### **Members of Eco & Nature Committee**

S.No	Name	Designation	position
1	Dr. B.V.Ramana	Professor & Principal	Convener
2	Mr. R. Naganjaneyulu	Associate Professor	Member Secretary
3	Mrs. B. Aruna	Associate Professor	Member
4	Dr. S. Kusuma Kumari	Assistant professor	Member
5	Mrs. B. Akhila	Assistant professor	Member

## Responsibilities of Eco & Nature Committee:

- Make the campus a 'no plastics zone' and begin.
- Organize competitions and events to awaken the need for environment management.
- Educate the campus stakeholders on the need to keep their environment clean, green and hygienic.
- Organize tree plantation programmes, awareness programmes such as quiz, essay, paining competitions, etc, regarding various environmental issues and educate students about re-use of waste material.
- Educate students to create awareness amongst public and sanitary workers, so they stops the indiscriminate burning of waste which causes respiratory diseases.
- Motivate students to imbibe habits and life style for minimum waste generation, source separation of waste and disposing the waste to the nearest storage point.