

Dr. K. V. SUBBA REDDY INSTITUTE OF PHARMACY

(Approved by AICTE & PCI New Delhi, Permanent Affiliated to JNTU Anantapur, Anantapuramu,
MoU with Government General Hospital, KMC, Kurnool)
Recognized U/s 2(f) and 12B of UGC act 1956



Opp: Dupadu RS, N.H-44, Lakshampuram (Post), Kurnool-518218

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ANNUAL E- GOVERNANCE REPORT (2021-22)

E-Governance is the use of information and communication technologies (ICT) in organizations to provide user Services, to improve work efficiency and to promote democratic values. It is being used as a platform for efficient, transparent and timely delivery of services to all the stakeholders. In essence, the purpose of e-governance is to bring transparency and efficiency in the working of an organization. This urge for transparency and efficiency is derived by the demand of ever increasing aspirations of information age. Speedy and cheaper communication, convenience, transparency, accountability, improved customer services and increased access to information are some of the basic parameters on which the concept of e-governance relies and finds its foundation.

1. Website

1.1. Website was updated time to time to make the information available to those who browse the website. The information of the various programs conducted was updated. Photos of various programs were also updated.

1.2. Mrs. B Jhansi, Assistant Professor, Dept of pharmaceutical Analysis, was appointed to look after process of Updating, maintaining and working of the website on regular basis.

2. Student Admission & support

2.1. College Brochure was displayed in college website.

2.2. Transparent strategy for the Admission process is followed as per state Govt. of A.P.

Admission portal managed by APSICHE is used for admissions in the college. The process begins with Certificate verification and exercising web options (web counseling) by the candidate in the **common Entrance Tests (CETS)** portal and ends with the candidate being allotted to college, and reporting to the College. Mr.P.T.Nagaraju, Associate professor, Dept.of pharmaceutical Analysis was appointed to look after the process of admission.

2.3. Application form for Admission into college was placed in college website.

2.4. Jnanabhumi portal managed by APSICHE is used to provide financial assistance to eligible students.

3. Accounts

3.1. Financial records are maintained through ERP. Profit and loss, Balance sheet are generated through this software only.

3.2. ERP Software is used to calculate the salary and to generate the salary slips.

3.3. Payments are also received through G-Pay/ Phone pay, NEFT, RTGS, Online bank Transfers.

S.V. Annam
PRINCIPAL
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KURNOOL-518218 (A.P.)

4. Library

- 4.1. e-Learning resources were maintained in Library.
- 4.2. Library is automated with ECAP Software.

5. Administration

- 5.1. Student databases are prepared and maintained.
- 5.2. Internal communications were made through WhatsApp Groups & e-mails.
- 5.3. Faculty members started using Google facilities like Google sheet and Google Form for data collection, Google Forms to prepare Self-Assessment /Feedback Forms and get online responses of students/ Participants and to get the student and other information as needed by JNTUA.

6. Examination

- 6.1. Examination process is regulated as per e-governance policy of JNTUA, Anantapur.
- 6.2. The following activities are done through EMS Portal.
 - 6.2.1. Student Examination Registrations.
 - 6.2.2. Payment of Examination Registration Fee.
 - 6.2.3. Downloading Hall Tickets.
 - 6.2.4. Uploading Internal Marks & External practical Marks.
 - 6.2.5. Downloading the Question paper for External Examination on the day of examination 20 min before the commencement of examination.
 - 6.2.6. Downloading the Result sheets (T-Sheets)
 - 6.2.7. Uploading the student PC and CMM
- 6.3. Payment of Examination Registration Fee are also received through G-Pay/Phone pe, Online bank Transfers.

7. Alumni

- 7.1. Alumni page is created in college website.
- 7.2. Alumni registration and Feedback Facilities are provided in the Alumni page.

8. ICT Tools

- 8.1. Hardware infrastructure
 - 8.1.1 Adequate no. of computers are provided for students and staff.
 - 8.1.2 Internet faculty is provided through LAN and Wi-Fi.
 - 8.1.3 High Speed Printing & Photocopying machines are provided.
 - 8.1.4 LCD Projectors are provided in class rooms.
- 8.2. Software infrastructure
 - 8.2.1 MS Office is installed in all computers.
 - 8.2.2 Ex-Pharmacology software, IBM-Micromedex Purchased under JNTUA-Consortia of E-Resources.
 - 8.2.3 Open Access E-Resources are also installed in respective departments.

K.V. Gennana
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CIRCULAR

CIR.No:DRKVS RIP/GB/2020-21/01

5.02.2021

This is to inform the members of the Governing Body that the 1st Governing Body meeting for the Academic Year 2020-21 is going to be held on 08.02.2021. All the members are requested to attend the meeting to discuss on the following agenda.

Time: 10.30 AM

Venue: Board Room

AGENDA

- 1) To sanction a budget of 120lakhs for construction of additional block for girls hostel
- 2) To thank the training and placement officer(TPO) for taking initiative and getting placements for all the students of 2020-21
- 3) To purchase 20 more computers,2 printers and 1xerox machine by spending 8lakhs
- 4) To furnish all the HOD chambers and faculty rooms by spending 6lakhs
- 5) To sanction a budget of Rs 1.1 lakh for the purchase of E-CAP software
- 6) To apply for NAAC during September/October 2021


T. B. Srinivas


C. S. Srinivas


P. Manasa Devi


K. Lakshmi


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Resolutions of GB Meeting

S. No	Item Number	Resolution Made
1	To sanction a budget of 120lakhs for construction of additional block for girls hostel	It is unanimously resolved to sanction a budget of 120lakhs for construction of additional block for girls hostel
2	To thank the training and placement officer (TPO) for taking initiative and getting placements	It is unanimously resolved to thank the training and placement officer (TPO) for taking initiative and getting placements
3	To purchase 20 more computers, 2 printers and 1 xerox machine by spending 8lakhs	It is unanimously resolved to purchase 20 more computers, 2 printers and 1 xerox machine by spending 8lakhs
4	To furnish all the HOD chambers and faculty rooms by spending 6lakhs	It is unanimously resolved to furnish all the HOD chambers and faculty rooms by spending 6lakhs
5	To sanction a budget of Rs 1.1 lakh for the purchase of E-CAP software	It is unanimously resolved to sanction a budget of 1.1 lakhs for purchase of E-CAP software.
6	To apply for NAAC during September/October 2021	It is unanimously resolved to apply for NAAC during September/October 2021

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GOVERNING BODY FOR THE AY 2020-21

Members of the Governing Body for the Academic Year: 2020-21

S.No.	Name	Designation	Role
1	Dr. K. V. Subba Reddy	Chairman of the Vaibhav Educational Society	President
2	Ms. K. Lahari	Chairman Vice-n of the Vaibhav Educational Society	Member
3	Mrs. S. VijayaLakshamma	Secretary & Correspondent of the Vaibhav Educational Society	Member
4	Dr.T. BalaNarasaiah	Professor in Chemical Engineering, JNT University Ananthapur	University Nominee
5	AICTE Nominee	AICTE Nominee	AICTE Nominee
6	AP State Government Nominee	AP State Government Nominee	AP State Government Nominee
7	Mr. CH. Srikanth Reddy	Managing Director, B&T Pharmaceuticals, Hyderabad	Industry Nominee
8	Mrs. P.Manasa Devi	Auditor Chartered Accountant Skanda Complex ,kurnool	Member
9	Dr. B.V. Ramana	Associate Professor of Pharmaceutics, Member for Academics, Dr.KVSRIP, Kurnool - 518218	Member
10	Mr.R.Jona methusala	Associate Professor And HOD dept.pharmacology, Member for Academics, Dr.KVSRIP, Kurnool - 518218	Member
11	Dr. G. Nagarajan	Principal, Dr. KVSRIP, Kurnool-518218	Member Secretary

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GOVERNING BODY FOR THE AY 2020-21

Attendance Sheet for Governing Body Meeting

S.No.	Name	Designation	Signature
1	Dr. K. V. Subba Reddy	Chairman of the Vaibhav Educational Society	
2	Ms. K. Lahari	Chairman Vice-n of the Vaibhav Educational Society	
3	Mrs. S. VijayaLakshamma	Secretary & Correspondent of the Vaibhav Educational Society	
4	Dr.T. BalaNarasaiah	Professor in Chemical Engineering, JNT University Ananthapur	
5	AICTE Nominee	AICTE Nominee	
6	AP State Government Nominee	AP State Government Nominee	
7	Mr. CH. Srikanth Reddy	Managing Director, B&T Pharmaceuticals, Hyderabad	
8	Ms. P. Manasa Devi	Auditor Chartered Accountant Skanda Complex ,kurnool	
9	Dr. B.V. Ramana	Associate Professor of Pharmaceutics, Member for Academics, Dr.KVSRIP, Kurnool - 518218	
10	Mr.R.Jona methusala	Associate Professor And HOD dept.pharmacology, Member for Academics, Dr.KVSRIP, Kurnool - 518218	
11	Dr. G. Nagarajan	Principal, Dr. KVSRIP, Kurnool- 518218	

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CIRCULAR

CIR.No:DRKVS RIP/GB/2021-22/02

07.12.2021

This is to inform the members of the Governing Body that the 2nd Governing Body meeting for the Academic Year 2021-22 is going to be held on 10.12.2021. All the members are requested to attend the meeting to discuss on the following agenda.

Time: 10.30 AM

Venue: Board Room

AGENDA

To discuss on

- 1) To apply to state board of technical education, AP for grant of NOC to start 2 year diploma in pharmacy course with effect from the academic year 2022-23 along with pharm D post bacclaratte (PB).
- 2) To apply to the pharmacy council of India New Delhi for grant of approval to start 2 year Diploma in Pharmacy(D pharm) in our institute with effect from the academic year 2022-23
- 3) To provide separate block, Labs and faculty for the proposed D Pharm course
- 4) To allot a budget of 150lakhs for the development of infrastructure including classroom furniture, projectors,lab equipment and additional furniture for new faculty,new students etc
- 5) To apply for NAAC accreditation during march/April 2022 by improving all the required standards
- 6) To promote research activities by promoting research labs.
- 7) To check the E-Governance report for the Academic year 2021-22

[Handwritten signatures]
T. B. S.
P. Manoj Bava

[Handwritten signatures]
M. M.
Ch. Sreerama
S. S.

[Handwritten signature]
PRINCIPAL
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Resolutions of GB Meeting

S. No	Item Number	Resolution Made
1	To apply to state board of Technical Education, AP for to start two year Diploma in Pharmacy course w.e.f the academic year 2022-23 along with Pharm D Post Baccularatte. (PB)	It is unanimously resolved to apply to state board of Technical Education, AP for to start two year Diploma in Pharmacy course w.e.f the academic year 2022-23 along with Pharm D Post Baccularatte. (PB)
2	To apply to PCI, New Delhi for grant of approval to start two year Diploma in Pharmacy (D. Pharm) in our Institute w.e.f the Academic year 2022-23	It is unanimously resolved to apply to PCI, New Delhi for grant of approval to start two year Diploma in Pharmacy (D. Pharm) in our Institute w.e.f the Academic year 2022-23
3	To Provide separate block, labs and faculty for the proposed D. Pharm Course	It is unanimously resolved to Provide separate block, labs and faculty for the proposed D. Pharm Course
4	To allot a budget of Rs 150 Lakhs for the development of Infrastructure including classroom furniture, projectors, lab equipment and additional furniture for new faculty, new students etc	It is unanimously resolved to allot a budget of Rs 150 Lakhs for the development of Infrastructure including classroom furniture, projectors, lab equipment and additional furniture for new faculty, new students etc
5	To apply for NAAC accreditation during March/April 2022 by improving all the required standards	It is unanimously resolved to apply for NAAC accreditation during March/April 2022 by improving all the required standards

6	To promote research activities by promoting research labs	It is unanimously resolved to promote research activities by promoting research labs.
7	To check the E-Governance report for the Academic year 2021-22	The Governing Body checked the E-Governance report and it is approved

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GOVERNING BODY FOR THE AY 2021-22

Members of the Governing Body for the Academic Year: 2021-22

S.No.	Name	Designation	Role
1	Dr. K. V. Subba Reddy	Chairman of the Vaibhav Educational Society	President
2	Mrs. S. VijayaLakshamma	Secretary & Correspondent of the Vaibhav Educational Society	Member
3	Dr.T. BalaNarasaiah	Professor in Chemical Engineering, JNT University Ananthapur	University Nominee
4	AICTE Nominee	AICTE Nominee	AICTE Nominee
5	AP State Government Nominee	AP State Government Nominee	AP State Government Nominee
6	Mr. CH. Srikanth Reddy	Managing Director, B&T Pharmaceuticals, Hyderabad	Industry Nominee
7	Ms. P.Manasa Devi	Auditor Chartered Accountant Skanda Complex ,kurnool	Member
8	Dr. B.V. Ramana	Professor of Pharmaceutics, Member for Academics, Dr.KVSRIP, Kurnool - 518218	Member
9	Mr.R.Jona methusala	Associate Professor And HOD dept.pharmacology, Member for Academics, Dr.KVSRIP, Kurnool - 518218	Member
10	Dr. Nagarajan	Principal, Dr. KVSRIP, Kurnool- 518218	Member Secretary

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GOVERNING BODY FOR THE AY 2021-22

Attendance Sheet for Governing Body Meeting

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2	Mrs. S. VijayaLakshamma	Secretary & Correspondent of the Vaibhav Educational Society	
3	Dr.T. BalaNarasaiah	Professor in Chemical Engineering, JNT University Ananthapur	
4	AICTE Nominee	AICTE Nominee	
5	AP State Government Nominee	AP State Government Nominee	
6	Mr. CH. Srikanth Reddy	Managing Director, B&T Pharmaceuticals, Hyderabad	
7	Ms. P.Manasa Devi	Auditor Chartered Accountant Skanda Complex ,kurnool	
8	Dr. B.V. Ramana	Professor of Pharmaceutics, Member for Academics, Dr.KVSRIP, Kurnool - 518218	
9	Mr.R.Jona methusala	Associate Professor And HOD dept.pharmacology, Member for Academics, Dr.KVSRIP, Kurnool - 518218	
10	Dr. G. Nagarajan	Principal, Dr. KVSRIP, Kurnool- 518218	

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CIRCULAR

CIR.No: DRKVS RIP/GB/2022-23/02

Date : 20/03/2023

This is to inform the members of the Governing Body that the 1st Governing Body meeting for the Academic Year 2022-23 is going to be held on 24-03-2023. All the members are requested to attend the meeting to discuss on the following agenda.

Time: 10.30 AM

Venue: Board Room

Agenda

To discuss on

- 1) To thank the PCI New Delhi For granting 2years Diploma in pharmacy course W.E.F the academic year 2022-23
- 2) To start preparations for submission of applications for grant of NAAC and submit the IQAC in the 1st week of march 2023
- 3) To arrange workshop by spending 3lakhs for the benefit of students and faculty
- 4) To Provide Sound system to the Auditorium and furniture by spending Rs 5 lakhs.
- 5) To accept the resignation of Prof G. Nagarajan for the post of Principal of the college on health grounds and relieve him from his duties
- 6) To appoint Dr. B.V. Ramana, Senior Faculty in the college as Principal in charge until the appointment is ratified by the JNTUA, Ananthapuramu
- 7) To send proposals to the JNTUA for ratification of Assistant Professors, Associate Professors, Professors and Principal by paying the required amount
- 8) To Discuss on E-Governance Annual report for the academic year 2021-22

R. Manasa Devi
SVR
mm
Rubakshi

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S. No	Subjects	Resolutions
1.	To thank the PCI, New Delhi for granting Two Year Diploma in Pharmacy Course w.e.f. the Academic year 2022-23	It is unanimously resolved to thank the PCI, New Delhi for granting Two Year Diploma in Pharmacy Course w.e.f. the Academic year 2022-23
2	To Start Preparations for submission of Application for grant of NAAC and submit the IQAC in the 1 st week of March' 2023	It is unanimously resolved to Start Preparations for submission of Application for grant of NAAC and submit the 1 st in the 1 st week of March' 2023
3	To arrange workshops by spending Rs 3 lakh for the benefit of students and faculty	It is unanimously resolved to arrange workshops by spending Rs 3 lakh for the benefit of students and faculty
4	To Provide Sound system to the Auditorium and furniture by spending Rs 5 lakhs	It is unanimously resolved to sanction a budget of Rs 5 lakhs for purchase of sound system and furniture for the Auditorium
5	To accept the resignation of Prof G. Nagarajan for the post of Principal of the college on health grounds and relieve him from his duties.	It is unanimously resolved to accept the resignation of Prof G. Nagarajan for the post of Principal of the college on health grounds and relieve him from his duties.
6	To appoint Dr. B.V. Ramana, Senior	It is unanimously resolved to

	Faculty in the college as Principal in charge until the appointment is ratified by the JNTUA, Ananthapuramu.	appoint Dr. B.V. Ramana, Senior Faculty in the college as Principal in charge until the appointment is ratified by the JNTUA, Ananthapuramu.
7	To send proposals to the JNTUA for ratification of Assistant Professors, Associate Professors, Professors and Principal by paying the required amount.	It is unanimously resolved to send proposals to the JNTUA for ratification of Assistant Professors, Associate Professors, Professors and Principal by paying the required amount
8	To Discuss on E-Governance Annual report for the academic year 2021-22	The Governing Body appreciated the E-Governance annual report for the academic year 2021-22.

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Members of the Governing Body for the Academic Year: 2022-23

S.No.	Name	Designation	Role
1	Dr. K. V. Subba Reddy	Chairman of the Society	President
2	Miss. K. Lahari	Vice-President of the Society	Member
3	Mrs. S. VijayaLakshamma	Secretary & Correspondent of the Society	Member
4	Mrs.K.Padmalatha	Treasurer of the Society	Member
5	Mrs. P. Manasa Devi	Auditor of the Society	Member
6	Mr. CH. Srikanth Reddy	Managing Director, B&T Pharmaceuticals, Hyderabad	Industry Nominee
7	Dr. Marala Ramasekhara Reddy	Asst Professor in EEE & PRO, JNT University Ananthapur	University Nominee
8	AICTE Nominee	AICTE Nominee	AICTE Nominee
9	AP State Government Nominee	AP State Government Nominee	AP State Government Nominee
10	Mr. R. Jona Methusala	Associate Professor of Pharmacology, Member for Academics, Dr.KVSRIP, Kurnool - 518218	Member
11	Dr. K. Chandrasekhar	Associate Professor of Pharmaceutical Chemistry, Member for Academics, Dr.KVSRIP, Kurnool - 518218	Member
12	Dr. B.V. Ramana	Professor & Principal Dr. KVSRIP, Kurnool-518218	Member Secretary

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Attendance Sheet for Governing Body Meeting

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1	Dr. K. V. Subba Reddy	Chairman of the Society	
2	Miss. K. Lahari	Vice-President of the Society	
3	Mrs. S. VijayaLakshamma	Secretary & Correspondent of the Society	
4	Mrs.K.Padmalatha	Treasurer of the Society	
5	Mrs. P. Manasa Devi	Auditor of the Society	
6	Mr. CH. Srikanth Reddy	Managing Director, B&T Pharmaceuticals, Hyderabad	
7	Dr. Marala Ramasekhara Reddy	Asst Professor in EEE & PRO, JNT University Ananthapur	
8	AICTE Nominee	AICTE Nominee	
9	AP State Government Nominee	AP State Government Nominee	
10	Mr. R. Jona Methusala	Associate Professor of Pharmacology, Member for Academics, Dr.KVSRIP, Kurnool - 518218	
11	Dr. K. Chandrasekhar	Associate Professor of Pharmaceutical Chemistry, Member for Academics, Dr.KVSRIP, Kurnool - 518218	
12	Dr. B.V. Ramana	Principal Dr. KVSRIP, Kurnool-518218	