



# Dr. K.V. Subba Reddy Institute of Pharmacy

(Approved by AICTE, P.C.I. New Delhi & Permanently Affiliated to JNTUA

Anantapuramu, MOU with Government General Hospital & KMC, Kurnool)

Opp : Dupadu R.S., N.H - 44, KURNOOL - 518 218, A.P. INDIA.

E-mail : principalkvsrip@gmail.com

www.drkvsrip.ac.in

Principal / Correspondent

Date : .....

## GRIEVANCE REDRESSAL COMMITTEE

As part of our constant endeavor to ensure transparency in all the activities at different stages, College provides proper mechanism to students for redressal of their grievances. This committee will deal with all the Grievances directly which is related to the common problems at Institute level both Academic and Administrative. The aggrieved member shall submit his/her petition to the Grievance Redressal Committee in a sealed envelope marked 'confidential'. On receipt of a petition the Grievance Redressal Committee will endeavor to send its recommendation to the principal for further action. In case of false and frivolous complaint (if proved), the Grievance Redressal Committee will recommend Principal/Disciplinary Authority to take appropriate action against the complainant. Complaints dropped in the 'Suggestion Box' by students and parents and oral complaints are also redressed. All complaints are scrutinized by the management and the grievance redressal cell.

To realize the primary needs of the students and staff and secure civil liberties for everybody, a Grievance Redressal Cell already working in college since 9<sup>th</sup> June, 2016. According to Guide lines of University Grants Commission & Government, a GRC has been constituted.

Objectives:

- Upholding the dignity of the College by ensuring strife free atmosphere in the College through promoting cordial Student-Student relationship and Student-Teacher relationship etc.
- Encouraging the Students to express their grievances / problems freely and frankly, without any fear of being victimized.
- Suggestion / complaint Box is installed in front of the Administrative Block in which the students, who want to remain anonymous, put in writing their grievances and their suggestions for improving the Academics / Administration in the College.
- Advising Students of the College to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- Advising all the Students to refrain from inciting Students against other Students, Teachers and College administration
- Advising all staffs to be affectionate to the students and not behave in a vindictive manner towards any of them for any reason.
- Ragging in any form is strictly prohibited in and outside the institution. Any violation of ragging and disciplinary rules should be urgently brought to the notice of the



Cell : 9704 333 789  
9177287508 7660003344



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Principal / Correspondent

Date : .....

Name of the Committee	List of Members		
	Name	Designation	Mobile no
Grievance Redressal Committee	Dr. G.Nagarajan, Principal	Chairman	9866945287
	Dr. B.V.Ramana, Professor in Pharmaceutics	Convener	9177287508
	Dr.K.Chandrasekhar, Associate Professor	Member	7013931980
	Mr.R.Jona Methusala, Associate Professor	Member	9674032015
	Dr. J.Gopala Krishna, Associate Professor	Member	9440429974
	Mrs.SK.Rubina, Assitant Professor	Member	8639893158
	Mr.R.Naganjaneyulu, Associate Professor	Member	8919098517
	Mrs.B.Aruna, Assistant Professor	Member	9160450507
	A.Sreelatha, 19ER1R0001 (IV YEAR STUDENT )	Member	6302333154

Copy: To All Members

  
Principal & GRC Chairman  
**PRINCIPAL**  
Dr. K.V.S.R. Institute of Pharmacy  
Opp: Dupadu R.S. N.H.-44  
KURNOOL-518218 (A P)



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Principal / Correspondent

Date : .....

## CIRCULAR

The following members are requested to attend the meeting at e-Class Room on 24<sup>th</sup> June 2020 at 11.00AM.

### Agenda:

1. To discuss about the grievances if any.
2. Servicing/Cleaning of the water filters/coolers before commencement of the new session.
3. All light and fans should be serviced before commencement of the new session.
4. Any other Agenda, if leftout, will be discussed.

### Members of Grievance Redressal committee (for 2020-2021)

Name of the Committee	List of Members		
	Name	Designation	Signature
Grievance Redressal Committee	Dr. G.Nagarajan, Principal	Chairman	
	Dr. B.V.Ramana, Professor in Pharmaceutics	Convener	
	Dr.K.Chandrasekhar, Associate Professor	Member	
	Mr.R.Jona Methusala, Associate Professor	Member	
	Dr. J.Gopala Krishna, Associate Professor	Member	
	Mrs.SK.Rubina, Assitant Professor	Member	
	Mr.R.Naganjaneyulu, Associate Professor	Member	
	Mrs.B.Aruna, Assistant Professor	Member	
	A.Sreelatha, 19ER1R0001 (IV YEAR STUDENT)	Member	

Copy: To All Members

Principal & GRC Chairman  
PRINCIPAL  
Dr. K.V.S.R. Institute of Pharmacy  
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KURNOOL-518218 (A.P.)



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Principal / Correspondent

Date : .....

## Minutes of Grievance Redressal committee Meeting

held on 24.06.2021 (at 11.00AM)

### Members of Grievance Redressal committee (for 2020-2021)

Name of the Committee	List of Members		
	Name	Designation	Signature
Grievance Redressal Committee	Dr. G.Nagarajan, Principal	Chairman	
	Dr. B.V.Ramana, Professor in Pharmaceutics	Convener	
	Dr.K.Chandrasekhar, Associate Professor	Member	
	Mr.R.Jona Methusala, Associate Professor	Member	
	Dr. J.Gopala Krishna, Associate Professor	Member	
	Mrs.SK.Rubina, Assitant Professor	Member	
	Mr.R.Naganjaneyulu, Associate Professor	Member	
	Mrs.B.Aruna, Assistant Professor	Member	
	A.Sreelatha, 19ER1R0001 (IV YEAR STUDENT)	Member	

1. GRC also advised the HODs to re conduct the internal/lab exams to the students who could not attend the same due to covid-19 or other reasons.
2. The committee also noted that during 2020-21, no specific grievance reported.
3. M.Nagasheshulu has been instructed to liaison with the supervisor for the issues related to water cooler/filter and Electrician to monitor the services of the electric items, like fans, lights etc.
4. There is no further agenda to discuss.

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Principal & GRC Chairman  
PRINCIPAL  
Dr. K.V.S.R. Institute of Pharmacy  
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9177287508 7660003344

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Principal / Correspondent

Date : .....

## CIRCULAR

The following members are requested to attend the meeting at e-Class Room on 25<sup>th</sup> June 2020 at 11.00AM.

### Agenda

1. To discuss about the grievances if any.
2. Request to issue one complete set of books for semester for section Topper
3. Request to increase number of taps for hand wash in canteen

### Members of Grievance Redressal committee (for 2020-2021)

Name of the Committee	List of Members		
	Name	Designation	Signature
Grievance Redressal Committee	Dr. G.Nagarajan, Principal	Chairman	
	Dr. B.V.Ramana, Professor in Pharmaceutics	Convener	
	Dr.K.Chandrasekhar, Associate Professor	Member	
	Mr.R.Jona Methusala, Associate Professor	Member	
	Dr. J.Gopala Krishna, Associate Professor	Member	
	Mrs.SK.Rubina, Assitant Professor	Member	
	Mr.R.Naganjaneyulu, Associate Professor	Member	
	Mrs.B.Aruna, Assistant Professor	Member	
A.Sreelatha, 19ER1R0001 (IV YEAR STUDENT)	Member		

Copy: To All Members

Principal & GRC Chairman

Principal  
Dr. K.V.S.R. Institute of Pharmacy  
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Principal / Correspondent

Date : .....

## Minutes of Grievance Redressal committee Meeting

held on 25.06.2020 (at 11.00AM)

### Members of Grievance Redressal committee (for 2020-2021)

Name of the Committee	List of Members		
	Name	Designation	Signature
Grievance Redressal Committee	Dr. G.Nagarajan, Principal	Chairman	
	Dr. B.V.Ramana, Professor in Pharmaceutics	Convener	
	Dr.K.Chandrasekhar, Associate Professor	Member	
	Mr.R.Jona Methusala, Associate Professor	Member	
	Dr. J.Gopala Krishna, Associate Professor	Member	
	Mrs.SK.Rubina, Assitant Professor	Member	
	Mr.R.Naganjaneyulu, Associate Professor	Member	
	Mrs.B.Arana, Assistant Professor	Member	
A.Sreelatha, 19ER1R0001 (IV YEAR STUDENT )	Member		

- The committee noted that the online classes were satisfactorily conducted as per the University guidelines.
- GRC also advised the HODs to re conduct the internal/lab exams to the students who could not attend the same due to covid-19 or other reasons.
- Request was approved by the principal.
- The committee also noted that during 2019-20, no specific grievance reported.

Principal & GRC Chairman  
PRINCIPAL

Dr. K.V.S.R. Institute of Pharmacy  
Opp: Dupadu R.S. N.H.-44  
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Website : www.drkvsrip.in e-mail : principalkvsrip@gmail.com

Date : .....

Dt. 05.09.2019

## CIRCULAR

The following members are requested to attend the meeting at e-Class Room on 12<sup>th</sup> June 2019 at 11.00AM.

### Agenda:

1. To discuss about the grievances if any.
2. As per AICTE regulations, 2019(dated 22-07-2019), to appoint one lady faculty and one student into the committee.

### Members of Grievance Redressal committee (for 2019-2020)

Name of the Committee	List of Members		
	Name	Designation	Signature
Grievance Redressal Committee	Dr. G.Nagarajan, Principal	Chairman	
	Dr. B.V.Ramana, Professor in Pharmaceutics	Convener	
	Dr.K.Chandrasekhar, Associate Professor	Member	
	Mr.R.Jona Methusala, Associate Professor	Member	
	Dr. J.Gopala Krishna, Associate Professor	Member	
	Mrs.SK.Rubina, Assitant Professor	Member	
	Mr.R.Naganjaneyulu, Associate Professor	Member	
	Mrs.B.Aruna, Assistant Professor	Member	

Copy: To All Members

Principal & GRC Chairman  
PRINCIPAL  
Dr. K.V.S.R. Institute of Pharmacy  
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Website : www.drkvsrip.in e-mail : principalkvsrip@gmail.com

Date : .....

12-09-2019

## Minutes of Grievance Redressal committee Meeting

held on 12.09.2019 (at 11.00AM)

### Members of Grievance Redressal committee (for 2019-2020)

Name of the Committee	List of Members		
	Name	Designation	Signature
Grievance Redressal Committee	Dr. G.Nagarajan, Principal	Chairman	
	Dr. B.V.Ramana, Professor in Pharmaceutics	Convener	
	Dr.K.Chandrasekhar, Associate Professor	Member	
	Mr.R.Jona Methusala, Associate Professor	Member	
	Dr. J.Gopala Krishna, Associate Professor	Member	
	Mrs.SK.Rubina, Assitant Professor	Member	
	Mr.R.Naganjaneyulu, Associate Professor	Member	
	Mrs.B.Aruna, Assistant Professor	Member	
	BAJANTRI PAVITHRA, 17ER1R0004	Member	

1. The committee noted that the online classes were satisfactorily conducted as per the University guidelines.
2. As per AICTE regulations, 2019 (dated 22-07-2019), to appoint one lady faculty (Mrs. B. Aruna, Assistant Professor) and one student (BAJANTRI PAVITHRA, 17ER1R0004 student III year B. Pharmacy) into the committee.

Principal & GRC Chairman

Dr. K.V.S.R. Institute of Pharmacy  
Opp: Dupadu R.S. N.H.-44  
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Copy: To All Members





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Date : .....

**Dt. 18.04.2019**

## CIRCULAR

The following members are requested to attend the Online meeting (through Google Meet) on 25<sup>th</sup> April 2019 at 11.00AM.

### **Agenda:**

1. To discuss about the grievances of students with regards class work and practical sessions, as the Covid-19 pandemic is spreading.
2. To nominate two new members into committee.

### Members of Grievance Redressal committee (for 2019-2020)

Name of the Committee	List of Members		
	Name	Designation	Signature
Grievance Redressal Committee	Dr. G.Nagarajan, Principal	Chairman	
	Dr. B.V.Ramana, Professor in Pharmaceutics	Convener	
	Dr.K.Chandrasekhar, Associate Professor	Member	
	Mr.R.Jona Methusala, Associate Professor	Member	
	Dr. J.Gopala Krishna, Associate Professor	Member	
	Mrs.SK.Rubina, Assitant Professor	Member	
	Mr.R.Naganjaneyulu, Associate Professor	Member	
	BAJANTRI PAVITHRA, 17ER1R0004	Member	

**Principal & GRC Chairman**  
**PRINCIPAL**

Dr. K.V.S.R. Institute of Pharmacy  
Opp: Dupadu R.S. N.H.-44.  
KURNOOL-518218 (A P)

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Website : www.drkvsrip.in

e-mail : principalkvsrip@gmail.com

Date : .....

Date: 25-04-2019

## Minutes of Grievance Redressal committee Meeting

(Online through google meet) held on 25.04.2019 (at 11.00AM)

### Members of Grievance Redressal committee (for 2019-2020)

Name of the Committee	List of Members		
	Name	Designation	Signature
Grievance Redressal Committee	Dr. G.Nagarajan, Principal	Chairman	
	Dr. B.V.Ramana, Professor in Pharmaceutics	Convener	
	Dr.K.Chandrasekhar, Associate Professor	Member	
	Mr.R.Jona Methusala, Associate Professor	Member	
	Dr. J.Gopala Krishna, Associate Professor	Member	
	Mrs.SK.Rubina, Assitant Professor	Member	
	Mr.R.Naganjaneyulu, Associate Professor	Member	

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Principal & GRC Chairman  
Dr. K.V.S.R. Institute of Pharmacy  
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Website : www.drkvsrip.in

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Date : .....

Dt. 23.08.2018

## CIRCULAR

The following members are requested to attend the Online meeting (through Google Meet) on 30<sup>th</sup> August 2018 at 11.00AM.

### **Agenda:**

1. To discuss about the altercation issue of student.
2. Correction of Internal exam marks.

### **Members of Grievance Redressal committee (for 2018-2019)**

Name of the Committee	List of Members		
	Name	Designation	Signature
Grievance Redressal Committee	Dr. G.Nagarajan, Principal	Chairman	
	Dr. B.V.Ramana, Professor in Pharmaceutics	Convener	
	Dr.K.Chandrasekhar, Associate Professor	Member	
	Mr.R.Jona Methusala, Associate Professor	Member	
	Dr. J.Gopala Krishna, Associate Professor	Member	
	Mrs.SK.Rubina, Assitant Professor	Member	
	Mr.R.Naganjaneyulu, Associate Professor	Member	

Principal & GRC Chairman

PRINCIPAL

Dr. K.V.S.R. Institute of Pharmacy  
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Website : www.drkvsrip.in

e-mail : principalkvsrip@gmail.com

Date : .....

DATE: 30-08-2018

## Minutes of Grievance Redressal committee Meeting

(Online through google meet) held on 30.08.2018 (at 11.00AM)

### Members of Grievance Redressal committee for the year 2018-2019

Name of the Committee	List of Members		
	Name	Designation	Signature
Grievance Redressal Committee	Dr. G.Nagarajan, Principal	Chairman	
	Dr. B.V.Ramana, Professor in Pharmaceutics	Convener	
	Dr.K.Chandrasekhar, Associate Professor	Member	
	Mr.R.Jona Methusala, Associate Professor	Member	
	Dr. J.Gopala Krishna, Associate Professor	Member	
	Mrs.SK.Rubina, Assitant Professor	Member	
	Mr.R.Naganjaneyulu, Associate Professor	Member	

1. The committee noted that, one mechanical student hit the civil student, without any reason. The mechanical student said apology and requested not to take serious action on him. The GRC warned him and ordered to bear all the hospital expenses of the other student. The GRC requested Civil-HOD to monitor the health of the student.
2. The GRC requested all the HOD, to consider valuation related issues and do the needful to all the students. GRC also advised all faculty to do proper evaluation.

Principal & GRC Chairman

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Date : .....

Dt. 19.07.2018

## CIRCULAR

The following members are requested to attend the meeting on 26<sup>th</sup> July 2018 at 11.00AM, to redress the student's grievances.

### **Agenda:**

To redress the grievances of student's admissions for the year 2018.

### **Members of Grievance Redressal committee for the year 2018-2019**

Name of the Committee	List of Members		
	Name	Designation	Signature
Grievance Redressal Committee	Dr. G.Nagarajan, Principal	Chairman	
	Dr. B.V.Ramana, Professor in Pharmaceutics	Convener	
	Dr.K.Chandrasekhar, Associate Professor	Member	
	Mr.R.Jona Methusala, Associate Professor	Member	
	Dr. J.Gopala Krishna, Associate Professor	Member	
	Mrs.SK.Rubina, Assitant Professor	Member	
	Mr.R.Naganjaneyulu, Associate Professor	Member	

Principal & GRC Chairman

PRINCIPAL

Dr. K.V.S.R. Institute of Pharmacy  
Opp: Dupadu R.S. N.H.-44  
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26-07-2018



# Dr. K.V. Subba Reddy Institute of Pharmacy

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Website : www.drkvsrip.in e-mail : principalkvsrip@gmail.com

Date : .....

26-07-2018

## Minutes of Grievance Redressal committee Meeting

### Members of Grievance Redressal committee for the year 2018-2019

Name of the Committee	List of Members		
	Name	Designation	Signature
Grievance Redressal Committee	Dr. G.Nagarajan, Principal	Chairman	
	Dr. B.V.Ramana, Professor in Pharmaceutics	Convener	
	Dr.K.Chandrasekhar, Associate Professor	Member	
	Mr.R.Jona Methusala, Associate Professor	Member	
	Dr. J.Gopala Krishna, Associate Professor	Member	
	Mrs.SK.Rubina, Assitant Professor	Member	
	Mr.R.Naganjaneyulu, Associate Professor	Member	

- The committee has met on 26 July 2018 at 11:30 AM in committee room.
- The Committee examined the applications of newly admitted students, and found that the students have not cancelled their admissions through online and also their admissions in this college also. The original certificates of the above students have been acknowledgement. Hence, there is no grievance.

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Principal & GRC Chairman  
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Date : .....

**Dt. 15.03.2018**

## CIRCULAR

The following members are requested to attend the meeting at e-Class Room on 22<sup>nd</sup> March 2018 at 11.00AM.

### **Agenda:**

To address the issue of students, related to class room teaching.

### **Members of Grievance Redressal committee for the year 2017-2018**

Name of the Committee	List of Members		
	Name	Designation	Signature
Grievance Redressal Committee	Dr. G.Nagarajan, Principal	Chairman	
	Dr. B.V.Ramana, Professor in Pharmaceutics	Convener	
	Dr.K.Chandrasekhar, Associate Professor	Member	
	Mr.R.Jona Methusala, Associate Professor	Member	
	Dr. J.Gopala Krishna, Associate Professor	Member	
	Mrs.SK.Rubina, Assitant Professor	Member	
	Mr.R.Naganjaneyulu, Associate Professor	Member	

Principal & GRC Chairman

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Website : www.drkvsrip.in

e-mail : principalkvsrip@gmail.com

Date : .....

Dt. 22.03.2018

## Minutes of Grievance Redressal Committee Meeting

Held on 22-03-2018 (at 11:00AM)

The following members were present to address the issues raised by some of the EEE students.

### Members of Grievance Redressal committee for the year 2017-18

Name of the Committee	List of Members		
	Name	Designation	Signature
Grievance Redressal Committee	Dr. G.Nagarajan, Principal	Chairman	
	Dr. B.V.Ramana, Professor in Pharmaceutics	Convener	
	Dr.K.Chandrasekhar, Associate Professor	Member	
	Mr.R.Jona Methusala, Associate Professor	Member	
	Dr. J.Gopala Krishna, Associate Professor	Member	
	Mrs.SK.Rubina, Assitant Professor	Member	
	Mr.R.Naganjaneyulu, Associate Professor	Member	

1. The committee interacted with the students and faculty. GRC identified the problem of students and requested the faculty concerned to help the students with PPTs and Videos of the topics.
2. The meeting was concluded with vote of thanks by the convener.

Principal & GRC Chairman

PRINCIPAL

Dr. K.V.S.R. Institute of Pharmacy  
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MoU with Government General Hospital & KMC, Kurnool)

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Website : www.drkvsrip.in

e-mail : principalkvsrip@gmail.com

Date : .....

**Dt. 14.09.2017**

## CIRCULAR

The following members are requested to attend the meeting at e-Class Room on 21<sup>st</sup> September 2017 at 11.00AM.

### **Agenda:**

To address the altercation issue between final year B.PHARMACY & Pharm D Students.

### **Members of Grievance Redressal committee for the year 2017-2018**

Name of the Committee	List of Members		
	Name	Designation	Signature
Grievance Redressal Committee	Dr. G.Nagarajan, Principal	Chairman	
	Dr. B.V.Ramana, Professor in Pharmaceutics	Convener	
	Dr.K.Chandrasekhar, Associate Professor	Member	
	Mr.R.Jona Methusala, Associate Professor	Member	
	Dr. J.Gopala Krishna, Associate Professor	Member	
	Mrs.SK.Rubina, Assitant Professor	Member	
	Mr.R.Naganjaneyulu, Associate Professor	Member	

Principal & GRC Chairman  
PRINCIPAL

Dr. K.V.S.R. Institute of Pharmacy  
Opp: Dupadu R.S. N.H.-44.  
KURNOOL-518218 (A P)

Copy: To All Members



# Dr. K.V. Subba Reddy Institute of Pharmacy

(Approved by AICTE, P.C.I New Delhi & Affiliated to JNTUA Anantapuramu,  
MoU with Government General Hospital & KMC, Kurnool)

Opp. Dupadu Railway Station, Lakshmipuram (Po), N.H - 44, KURNOOL - 518 218, A.P. INDIA.

Website : www.drkvarip.in

e-mail : principaikvsrip@gmail.com

Date : .....

**Dt. 21.09.2017**

## Minutes of Grievance Redressal Committee

**Held on 21-09-2017 (at 11:00)**

The following members were present to address the issue raised by some of the students and parents as per the agenda circulated.

### Members of Grievance Redressal committee for the year 2017-2018

Name of the Committee	List of Members		
	Name	Designation	Signature
Grievance Redressal Committee	Dr. G.Nagarajan, Principal	Chairman	
	Dr. B.V.Ramana, Professor in Pharmaceutics	Convener	
	Dr.K.Chandrasekhar, Associate Professor	Member	
	Mr.R.Jona Methusala, Associate Professor	Member	
	Dr. J.Gopala Krishna, Associate Professor	Member	
	Mrs.SK.Rubina, Assitant Professor	Member	
	Mr.R.Naganjaneyulu, Associate Professor	Member	

Based on the enquiry and findings of the sun committee and the interactions with the students, the GRC found that, 1 civil and 3 mechanical final year students involved in the altercation. To stop such activities in future, GRC recommended for the suspension of students for two weeks.

The meeting was concluded with vote of thanks by the convener.

**Principal & GRC Chairman**

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**Jr. K.V.S.R. Institute of Pharmacy**  
Opp: Dupadu R.S. N.H.-44  
KURNOOL-518218 (A P)

Cell : 09704 333 789



# Dr. K.V. Subba Reddy Institute of Pharmacy

(Approved by AICTE, P.C.I New Delhi & Affiliated to JNTUA Anantapuramu,  
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Website : www.drkvsrip.in

e-mail : principaikvsrip@gmail.com

Date : .....

**Dt. 10.08.2017**

## CIRCULAR

The following members are requested to attend the meeting at e-Class Room on 17<sup>th</sup> August 2017 at 11.00AM.

### **Agenda**

To address if any issue raised by the students and parents.

### **Members of Grievance Redressal committee for the year 2017-2018**

Name of the Committee	List of Members		
	Name	Designation	Signature
Grievance Redressal Committee	Dr. G.Nagarajan, Principal	Chairman	
	Dr. B.V.Ramana, Professor in Pharmaceutics	Convener	
	Dr.K.Chandrasekhar, Associate Professor	Member	
	Mr.R.Jona Methusala, Associate Professor	Member	
	Dr. J.Gopala Krishna, Associate Professor	Member	
	Mrs.SK.Rubina, Assitant Professor	Member	
	Mr.R.Naganjaneyulu, Associate Professor	Member	

**Principal & GRC Chairman**

**Dr. K.V.S.R. Institute of Pharmacy**  
Opp: Dupadu R.S. N.H.-44  
KURNOOL-518218 (A P)

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# Dr. K.V. Subba Reddy Institute of Pharmacy

(Approved by AICTE, P.C.I New Delhi & Affiliated to JNTUA Anantapuramu,  
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Website : www.drkvsrip.in

e-mail : principalkvsrip@gmail.com

Date : .....

Dt. 17.08.2017

## Minutes Grievance Redressal Committee Meeting

The following members were present to address the issue raised by some of the students and parents as per the agenda circular.

### Members of Grievance Redressal committee for the year 2017-2018

Name of the Committee	List of Members		
	Name	Designation	Signature
Grievance Redressal Committee	Dr. G.Nagarajan, Principal	Chairman	
	Dr. B.V.Ramana, Professor in Pharmaceutics	Convener	
	Dr.K.Chandrasekhar, Associate Professor	Member	
	Mr.R.Jona Methusala, Associate Professor	Member	
	Dr. J.Gopala Krishna, Associate Professor	Member	
	Mrs.SK.Rubina, Assitant Professor	Member	
	Mr.R.Naganjaneyulu, Associate Professor	Member	

The committee noted that there are no specific offline or online complaints received from students.

The meeting was concluded with vote of thanks by the convener.

Principal & GRC Chairman

PRINCIPAL

Dr. K.V.S.R. Institute of Pharmacy

Opp: Dupadu R.S. N.H.-44.

KURNOOL-518218 (A P)

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## Dr.K.V.SUBBA REDDY INSTITUTE OF PHARMACY

(Approved by AICTE & PCI New Delhi, Permanent Affiliated to JNTU Anantapur, Anantapuramu,  
MoU with Government General Hospital, KMC, Kurnool  
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E-mail: [principalkvsrip@gmail.com](mailto:principalkvsrip@gmail.com) Cell: +919440282181, +919704333789 Fax: 08518-287618

Dt. 28.07.2016

### CIRCULAR

The following members are requested to attend the meeting at e-Class Room on 04<sup>th</sup> August 2016 at 11.00AM, to address the following issues raised by some of the students.

#### Agenda:

Staggered lunch time at canteen for students.

#### Members of Grievance Redressal committee for the year 2016-2017

Name of the Committee	List of Members		
	Name	Designation	Signature
Grievance Redressal Committee	Dr. G.Nagarajan, Principal	Chairman	
	Dr. B.V.Ramana, Professor in Pharmaceutics	Convener	
	Dr.K.Chandrasekhar, Associate Professor	Member	
	Mr.R.Jona Methusala, Associate Professor	Member	
	Dr. J.Gopala Krishna, Associate Professor	Member	
	Mrs.SK.Rubina, Assitant Professor	Member	
	Mr.R.Naganjaneyulu, Associate Professor	Member	

Principal & GRC Chairman

PRINCIPAL  
Dr. K.V.S.R. Institute of Pharmacy  
Opp: Dupadu R.S. N.H.-44.  
KURNOOL-518213 (A P)

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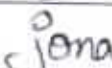

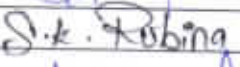

Dt. 04.08.2016

**Minutes Grievance Redressal Committee Meeting**

**Held on 04-08-2016 (at 11:00 AM)**

The following members were present to address the issues raised by some students and parents as per the agenda circulated.

**Members of Grievance Redressal committee for the year 2016-2017**

Name of the Committee	List of Members		
	Name	Designation	Signature
Grievance Redressal Committee	Dr. G.Nagarajan, Principal	Chairman	
	Dr. B.V.Ramana, Professor in Pharmaceutics	Convener	
	Dr.K.Chandrasekhar, Associate Professor	Member	
	Mr.R.Jona Methusala, Associate Professor	Member	
	Dr. J.Gopala Krishna, Associate Professor	Member	
	Mrs.SK.Rubina, Assitant Professor	Member	
	Mr.R.Naganjaneyulu, Associate Professor	Member	

The committee examined the issue and proposed the following to resolve the grievances.

Changes in lunch timings at canteen for 1<sup>st</sup> years students is proposed (i.e., 12:00 PM instead of 1:00PM).

The meeting was concluded with vote of thanks by the convener.

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Principal & GRC Chairman  
PRINCIPAL  
J. K.V.S.R. Institute of Pharmacy  
Opp: Dupadu R.S. N.H.-44.  
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